



Curriculum and Assessment Office

Colleges of the Arts and Sciences  
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May 29, 2008

Dr. Kay Halasek  
Chair, Council on Academic Affairs  
Denney Hall  
164 West 17<sup>th</sup> Avenue  
CAMPUS

Dear Kay:

The Arts and Sciences Committee on Curriculum and Instruction (CCI) approved a revision to the BS-CIS Minor on April 27, 2007. The CCI Subcommittee on Natural and Social Sciences approved the minor at their meeting on February 19, 2007. The proposal was also endorsed by the MPS Curriculum Committee on January 31, 2007. It appears that this proposal, although sent electronically and in a timely manner by Jessica Mercerhill last spring, was never received by OAA.

The changes to the minor make the two available tracks clearer and more transparent for students. In order to accomplish this, the proposal adds, removes and adjusts courses from the tracks as outlined in the attached CCI Subcommittee letter. These changes made sense to all committees and were approved unanimously.

In addition to the proposal and cover letters, I have enclosed a transmittal history for this proposal.

Please let me know if I can be of further assistance as CAA considers these changes.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kathleen M. Hallihan'.

Kathleen M. Hallihan  
Director, Curriculum and Assessment

c: Randy Smith  
Edward Adelson  
Lakshmi Dutta